

INTRODUCTION

Gary Community Partnership is excited to work collectively with your organization in support of community cleanup. To ensure event success, please familiarize yourself with these guidelines. If you have any questions please contact Jeffrey Edwards at 312.617.6464 or Ben Penick at 219.628.0569.

Welcome Aboard!

Overview

GCP Community Cleanup Program is designed to engage youth between the ages of 13 – 18 in cleanup activities that teach youth about yard maintenance and provide work experience can be used on a resume. As youth progress and develop in this program they will learn leadership skills and behaviors that will afford them additional rewards including team lead positions, meal coupons, and additional cash earnings.

Expectations

This program is 100% voluntary however we do support school related community hours. At this present time we do not support court ordered community service hours without authorization from an administrative staff member. Youth who participate are expected to come onsite with an expectation to work in the community. Poor behaviors, disrespect, and bad attitudes undermine the effectiveness of our cleanup project. Adult volunteers and administrators will give every effort to encourage and motivate youth who display these traits. If they persist, the youth will be prohibited from future engagements. This program starts at 7:00am. We leave the onboard site by 7:15am. Youth who arrive after we leave the site are not authorized to participate in the cleanup project. There are no exceptions to this rule. After the cleanup project youth should return all eye protection and gloves.

Working Hours

The clean-up program runs from 7:00 am – 9:30 am. We arrive onsite by 7:00 am, leave for the project location by 7:15 am, return to the home base by 9:15am, and complete the project by 9:30 am.

Payment

Youth are paid on the same day of the cleanup project after the work has been completed and the work related equipment has been returned.

Evaluating and Measuring Impact

We are responsible for documenting the impact of our projects. We will measure impact based on the following statistics:

- Total number of trash bags collected
- Total number of youth participants
- Total number of projects completed
- Total number of properties maintained

Roles and Responsibilities

To successfully collaborate the following roles must be filled by 1 or more people in the partnering organization:

Program Coordinator

- Provides a preliminary count of youth participating in the event (by Wednesday before event)
- Provide GCP a list of completed volunteer waiver forms before execution of the project (Saturday of event)
- Provide snacks and water for up to 15 youth (you may want to consider additional beverages e.g. coffee for adults, Gatorade for youth)
- Provides GCP with a home base location for project kickoff and wrap-up activities (Wednesday before event)
- Ensure ratio of 1:4 (adult per teen) for cleanup project
- Provide location for grass disposal
- Provide brown paper bags to pick up grass clippings (Suggest 6 bags per house)
- Track your youth attendance for reporting purposes

Program Exchange

In lieu of cost reimbursement or monetary contributions to our organization, we ask for your contribution of \$20.00 to pay for snacks and beverages for youth at the cleanup event.

Program funding

GCP will pay 100% of the stipend cost for youth, equipment fuel, and will loan PPE (gloves, goggles, and face mask [disposable]) for the event.

Reimbursement

In the event non-disposable materials are not returned, e.g. gloves and goggles, GCP request reimbursement from the partner organization to replace the lost asset at a cost of \$7.00 per set of gloves and \$5.00 per set of eyewear.

Timeline

The following is a timeline for the weekend project

- 6:45am – GCP arrival onsite at your home base
- 7:00 – Official youth sign-in
- 7:15 – Departure for cleanup sight
- 9:15 – Wrap up cleanup activity and return to home base
- 9:30 – Return PPE and issue payment

Promotional Expenses

GCP promotes visible community collaboration through various channels. GCP Collaboration Partnership T-shirts can be purchased for \$10.00 each. This includes both our logo and your logo on the front with a list of our program sponsors on the back.

Youth Benefits

For participation in this community program youth earn a base stipend of \$15.00 and build on their benefits as they consistently participate. Total incentives include:

1. McDonalds meal coupon included every week after 4th completed project
2. Opportunity to serve on Youth Empowerment Jr. Board Of Directors after 8 completed projects
3. \$5.00 raises after first 8 completed projects, then every 5 completed projects (\$40 max)
4. *Team leadership opportunity with \$2 raise after 12 or more completed projects

***Must be selected by program leadership**